## Austin Bowenwork™ Center

Holistic Body-Soul Healing Jessica Sheaffer, LMP, RBT, RES-CPT 8727 Shoal Creek Blvd Austin, TX 78757 (512) 739-8299 Jessica@austinbowenwork.com

## **Office and Financial Policies**

Please read and sign at the bottom

- I understand that I am responsible for payment of services rendered.
- I accept cash, check and all major credit cards. Make check payable to Austin Bowenwork or Jessica Sheaffer. A \$35 fee is charged for all returned checks. Upon request, we will be happy to provide you with a receipt for insurance reimbursement.
- Cancellations

I will call Jessica at least 24 hours in advance to change or reschedule my appt to allow her time to fill my appointment time. If an appointment is missed or a 24 hours notice is not given, the full session price is charged AND MUST BE PAID BEFORE YOU CAN RESCHEDULE.

You are welcome to have a friend or family member take your appointment if you cannot make it.

Courtesy will be given in case of an emergency situation or illness.

With inclement weather, Jessica generally follows the AISD schedule but will usually email, text or call you directly to figure out a plan B if you or she cannot get to office due to weather.

- I will be on time to my appointments. If I'm late, I acknowledge that this will lessen the time I have for my session. If I am running more than 10 min late, I will contact Jessica on her cell phone to let her know (512) 739-8299. If you are more than 20 min late, we will need to reschedule your appt and the full session price is charged.
- I agree to turn off or silence my CELL PHONE during my session.
- Please review my menu of services on the website so that you are familiar with what each session entails and the pricing.

Client Name Printed		
Signed:	Date:	
Parent/Guardian		